

RIGGINS CITY COUNCIL
December 8, 2021 – 6:30 p.m.
Riggins City Hall

The regular meeting of the Riggins City Council was called to order by Mayor McClure. Councilors present – Sampson, Akins, Clay and Wilson.

STAFF: Dan Wash, Jeff Joyce

GUESTS: Jim Medley, Debbie Medley, Sherri Cereghino, and Abby Tucker

NOVEMBER MINUTES: Council members were individually polled and all confirmed they had read the November meeting minutes. Motion was made by Clay to approve the November meeting minutes as presented; motion was seconded by Sampson. Voting yea, Wilson, Akins, Sampson and Clay. No nays; motion carried.

FINANCIAL STATEMENT and BILLS FOR PAYMENT: The financial statement was read detailing \$378.34 paid after the November meeting bringing the total November disbursements to \$93,284.96. Bills in the amount of \$31,957.72 were then presented for payment. Councilor Wilson questioned the Ziply invoice amount for the Heritage Center; Clerk will research. Motion was made by Wilson to approve the financial statement and allow the bills for payment; seconded by Clay. Voting yea, Wilson, Clay, Sampson and Akins. No nays; motion carried. A copy of the financial report is attached and hereby made a part of this record.

DONATIONS: Jim Medley presented donations of \$100 to the Salmon River Public Library, Christmas Assistance Fund, and Park Construction Fund to Mayor McClure. The Mayor and Council members expressed their appreciation to the Medley's for their generous support.

RIGGINS HOUSING TASK FORCE Report—Brady Clay

There may be a possibility of using some Relief Funds from the State. Councilor Sampson reported he had contacted Representative Shepherd about the funding; Shepherd was supportive and indicated he would look for funding sources.

CITY PARK BOAT RAMP PROJECT: Bid opening was held at 1 p.m. today; three bids were received. Reviewed bid information provided by Welch-Comer – 1) 208 Northwest Construction \$649,828; 2) Knife River \$819,656.51; and 3) LaRiviere, Inc. \$889,455.50. At this time, Nathan Wright with Welch-Comer joined the meeting via phone. It was noted that 208 Northwest has a Public Works license of \$600,000 which disqualifies them. The other two bids are over budget.

Nate summarized the options available in his cover letter:

- 1) Reject all bids and redesign the site without any retaining walls; this will keep the existing grades of the ramp as they currently are but will significantly drive the cost of the project down. We can rebid in a few months giving contractors a longer construction window which may help with bids.
- 2) Reach out to the lowest responsive bidder to verify they would still be willing to accept the bid if we did a deductive change order to remove all retaining walls. This would keep the ramp at the same grades as they are now rather than flattening the ramp section. This would allow us to award the base bid with the current funding available.
- 3) Contact IDPR to determine if there are any funds available that could potentially be awarded to this project. If additional funds are available, we can award the project to the lowest responsive bidder.

Councilor Akins stressed the importance of having a useable boat ramp at this site; if the project has to be scaled back in some regards, it would improve and preserve the site for years to come by proceeding with the project. The Clerk will contact the City Attorney to review the legalities of rejecting a bid, as well as contact IDPR about additional funding.

After discussion, motion was made by Sampson to table the issue until the Special Meeting scheduled for Wednesday, December 15th at 5:30 p.m. Motion was seconded by Akins. Voting yea, Wilson, Akins, Sampson and Clay. No nays; motion carried.

STAFF 2% SALARY ADJUSTMENT & BONUSES: As per the budget, motion was made by Wilson to approve bonus checks; motion was seconded by Akins. Voting yea, Akins, Clay, Wilson and Sampson. No nays; motion carried.

SUSAN HOLLENBEAK – 15 YEAR CERTIFICATE OF APPRECIATION: Susan was presented with the Certificate of Appreciation earlier today.

COMPREHENSIVE PLAN REVIEW: Work is continuing; next meeting is January 12th.

JANEEN EGGBRECHT – RETIREMENT RECOGNITION: Mayor McClure requested the Council provide feedback on a celebration in January being planned.

DEPARTMENT REPORTS

LIBRARY, EMS – no reports

FIRE – Jeff Joyce reported the following:

- Santa and Mrs. Claus were delivered to the Christmas Tree Lighting at Two Rivers Coffee last Saturday. Unfortunately, a young girl was hit by a car during the event; no injuries were sustained, but safety measures should be put in place in the future to prevent pedestrians going into traffic.
- Fireman's Fundraiser in 2022 – in the past, Riggins Fire Department has participated in the Fireman's Ball with White Bird, SR Rural Fire Department, and Grangeville. Jeff will be working with the Rural Fire Department in planning a fundraising event here in Riggins in 2022. More info to follow...
- Extrication Class will be scheduled in January
- We have a couple new volunteers – Sam Walker and Paul Gatti.
- Funding for radios – the department is in need of new radios; will check with Idaho County Disaster Management about possible help with funding.

PUBLIC WORKS – Dan Wash, PW Director, reported with pictures to illustrate:

- 1) Roof over the drying beds was damaged in November by the wind; a claim for \$2,500 has been filed with ICRMP; there is a \$1,000 deductible.
- 2) South Lift Station – components have worn out and a new pump has been installed.
- 3) Main waterline at the Treatment Plant broke; located under concrete pad which resulted in some flooding of electrical area. Waterline has been rerouted on the ceiling and wall.
- 4) New blower has been installed; tight squeeze.
- 5) Equipment is aging – there was a broken check valve on the blower (put in 1972) – replacement is \$800 with estimated delivery in 10 weeks.

PAST DUE WSG ACCOUNTS and UTILITY BILLING CHANGES: reviewed

FACILITY RENTAL APPLICATIONS:

PARK – October 1, 2022 for wedding – Allani and Matthias Fostvedt; over 50 people; catered by Delish Catering.

LIQUOR CATERING PERMIT: Silver Dollar Bar in White Bird for Bass Babes 2022 (c/o Jamie Vaden, Shoshone Idaho) – event to be held May 21, 2022 from 4-11 pm at Riggins Community Center.

MUNICIPAL CODE – UPDATE/REVISION—tabled for next month

CITY CLERK REPORT

- a) Public Works – working Holidays: Clerk reported that Shane Harper asked about working on Holidays; Christmas Day is on Saturday, but Friday is the recognized day to be paid for the Holiday. Shane wondered about the Council considering doubletime pay on Holidays. Clerk will research with other cities and Auditor.
- b) Chamber of Commerce – the City is not considered a member any longer. Niki Carlson wondered if the Council would consider trading the Heritage Center rental fees for a membership for the City; agreed. Cody Killmar may be interested in being on the Chamber Board representing the City.
- c) Travel trailer parked near Cemetery Road; new owner of property claims realtor told him he would have to put in a septic tank. Also, may be parked on ITD Right of Way. Clerk will contact City Attorney and Health Department about septic tank issue, and ITD about property owners driving over sidewalk.
- d) Reviewed a memo from Wendy Jaquet regarding a proposal for a Resort Tax Real Estate Transfer Tax (RETT) Sun Valley public officials would like to take to the Idaho Legislature in an effort to improve workforce housing in Resort Cities. Jaquet is requesting feedback from cities on the possibility of sharing the cost of a lobbyist, as well as the proposal as a whole. After brief discussion, it was felt that funding for a lobbyist is not possible.

There being no further business, the meeting was adjourned at 8:35 p.m.

Respectfully Submitted, *Brenda Tilley*, City Clerk-Treasurer