

RIGGINS CITY COUNCIL

June 8, 2022 – 6:30 p.m.

Riggins City Hall

The regular meeting of the Riggins City Council was called to order by Mayor McClure.

Councilors present – Sampson, Akins, Clay and Wilson.

STAFF: Dan Wash, Cody Killmar, Fred Taylor

GUESTS: Jon Kittell, Sherri Cereghino

MAY MINUTES: Council members were individually polled and all confirmed they had read the May meeting minutes. Motion was made by Sampson to approve the May meeting minutes as presented; motion was seconded by Akins. Voting yea, Wilson, Akins, Sampson and Clay. No nays; motion carried.

FINANCIAL STATEMENT and BILLS FOR PAYMENT: The financial statement was read detailing \$76,515.00 paid after the May meeting bringing the total May disbursements to \$110,316.52. Bills in the amount of \$33,678.77 were then presented for payment. Motion was made by Clay to approve the financial statement and allow the bills for payment; seconded by Wilson. Voting yea, Wilson, Clay, Sampson and Akins. No nays; motion carried. A copy of the financial report is attached and hereby made a part of this record.

LAKESHORE DISPOSAL – FY23 BUDGET: Clerk reported that Scott Carnes was ill and unable to attend. Tabled.

SALMON RIVER AMBULANCE DISTRICT: Cody Killmar reported that three individuals who reside in the district have expressed an interest in serving as a District Commissioner for the three zones in the ambulance district, and have submitted letters to the Idaho County Commission indicating such. They are Tina Anderson (Pollock), Lindy Smither (Riggins) and Julie Kinskie (Lucile). The Idaho County Commissioners will meet July 12th to review these letters and make 2-year appointments. After the first two years, Ambulance District Commissioners will be required to file a Declaration of Candidacy and be elected. Cody requested the Council Room rental fee be waived for Quarterly Ambulance District meetings going forward. After discussion, a motion was made by Wilson to approve the waiver of Council Room rental fees for District meetings; motion was seconded by Akins. Voting yea, Akins, Clay, Sampson and Wilson. No nays; motion carried.

Joint Powers Agreement between the Ambulance District and the City is being drafted by Adam Green. Idaho Code states that a new taxing district cannot receive funding in the same year the election was held. Therefore, the first revenue the Ambulance District will receive will be in January 2024.

IRRIGATION DITCH – LATERALS: Dan reported there is a serious issue with laterals that are not being maintained by property owners. Ordinance 215 was reviewed and noted the definition of a Lateral is *"the delivery ditch from the main ditch supplying water to individual properties; it is the responsibility of property owners using the delivery ditch to operate and maintain them"*. Discussed the need to communicate this with property owners; include a copy of the ordinance with the utility billing; include a diagram of the ditch and the laterals; make it clear what a lateral is and what needs to be done to maintain them. Discussed the need to amend the ordinance to include identifying those properties with laterals, and give them the opportunity to clean the lateral or pay a maintenance fee. Dan detailed the emergency situation in North Riggins where a lateral was not maintained, resulting in a blockage and large amount of water running down the street. Dan expressed concern about the City's liability if properties are damaged by overflow from an unmaintained lateral. The ordinance states the City shall not be liable, but Dan feels it's up to the City to fix these issues. After lengthy discussion, motion was made by Wilson to have Public Works communicate with the property owner with the blocked/problematic lateral giving them 5 days to address the problem; at the end of five

days, if the lateral is not made operable, the City will charge \$500 to perform the repairs. Motion was seconded by Sampson. Voting yea, Sampson, Akins, Clay and Wilson. No nays; motion carried. The amendment to Ordinance 215 will be on the July agenda.

REQUEST FOR QUALIFICATIONS – WASTEWATER FACILITY PLAN: Dan presented the RFQ for three engineering firms – 1) HMM Engineering/GreatWest Engineering, 2) Mountain Waterworks, Inc., and 3) Keller Associates. After a brief discussion, it was decided to add selection of the proposals to the June 15th Special Meeting agenda to allow time for Councilors to review.

DEPARTMENT REPORTS

LIBRARY – no report

FIRE – no report

AMBULANCE – Cody reported the following:

- ◆ SoleStone is the new billing company as of June 1st. Training for staff will be held June 22nd.
- ◆ Extrication Training was held the last weekend in May; 20 people in attendance from White Bird Fire Department, Salmon River Rural Fire Department and Riggins Fire and Ambulance. Attendees received certification which will make it possible to apply for grant funding in the future. The training was made possible through a grant from the Idaho Transportation Department. Cody and Fred demonstrated the new cutter tool that was purchased with First Responder Bash funds.
- ◆ Classroom upstairs is being remodeled to make it a more functional space, and will include sleeping quarters for ambulance staff when needed.

PUBLIC WORKS – Dan Wash, PW Director, provided the following report, with pictures:

- ◆ Potholes in streets are in the process of being patched.
- ◆ New Blower, ordered in January, arrived today.
- ◆ Water leak on Berger Street required emergency repairs by the City. SRS Construction was contacted to excavate the site.
- ◆ Street Sweeper has been received and will be put into action.
- ◆ Seasonal Laborer, Trenton Thompson, is doing well and is interested in a future with the City and receiving training.
- ◆ IRWA Apprentice Program – 2 year program which, when completed, will make students eligible for a Class II License in Water. Program starts in September; cost is \$1,000 per student. Dan would like to get Eric and Shane signed up.

PERSONNEL POLICY AMENDMENT – CITY VEHICLE ACCIDENT: Councilors reviewed a draft policy focused on a Drug Free Workplace requiring the employee driving the vehicle in any reportable City vehicle accidents be tested for both illegal drugs and alcohol. After a lengthy discussion and questions for clarification, the issue was tabled until the July meeting.

IDAHO COUNTY CHARGING FOR DISPATCH SERVICES – FY23: Councilor Wilson sent a certified letter to each of the County Commissioners on May 27th calling their attention to the lack of basic radio functionality and requesting a response to the following questions:

1. *What department, agency, or individual has the responsibility of maintaining the functionality of the radio systems in our county?*
2. *Are there any active plans in the works to establish a functional radio system that covers the entire county? Not a temporary fix, partial repair, band-aid, but something substantial to give us the same quality of radio communications that StateComm and other agencies are able to rely upon.*
3. *If so, could you please give us an overview of the game plan as well as an estimated time of completion*
4. *Have our radio specialists ever partnered with or contacted the experts at StateComm, or other agencies that have radio systems in our area, and asked for their guidance or assistance? It's obvious that they have some knowledge in building successful radio systems in our area, where our own radio "specialists" do not.*

To date, a response has not been received from the Commissioners. Cody Killmar reported he did hear from Sheriff Ulmer who indicated he was thankful for the letter as he clarified his responsibilities with the Commissioners are for Dispatch, and that Jerry Zumalt is responsible for Equipment.

RIGGINS HOUSING TASK FORCE Report: Councilor Clay reported that a GEM Grant application for \$50,000 with Department of Commerce to cover design and survey is due June 20th. There is a 20% match required; a portion of the City utility hookup fees will be used for this match. Clay met with Nils Peterson from Moscow today who provided good insight into options for the Riggins project, including restricted deeds which have been implemented in McCall. Councilor Sampson indicated he had met informally with the property owner about hookup fees and the current status of fees which were documented in an e-mail. Information will be reviewed and clarified.

RESOLUTION 22-5 (GEM GRANT) was presented endorsing the Idaho GEM Grant application for the Riggins Workforce Housing project, and designating the City Clerk-Treasurer as its Administrative Agent. After review, motion was made by Clay to approve Resolution 22-5; motion was seconded by Akins. Voting yea, Akins, Clay, Sampson and Wilson. No nays; motion carried.

STIBNITE/PERPETUA RESOURCES TOUR – JULY 9: Clerk reported they can accommodate 9 people from Riggins, with two reps from Perpetua and one River Consultant. Lunch will be in Yellow Pine. After discussion, Mayor McClure may have a scheduling conflict. Councilors requested Perpetua provide transport from Riggins. Further details will be set closer to the date.

RESOLUTION 22-4 (PERSONNEL POLICY AMENDMENT) was presented which adds June 19, or Juneteenth, as an official holiday, and approves the closure of all City offices in observance in accordance with Personnel Policy. After review, motion was made by Akins to approve Resolution 22-4; motion was seconded by Wilson. Voting yea, Akins, Sampson and Wilson. Voting nay, Clay. Motion approved and carried.

FY22-23 BUDGET: Budget Workshop is scheduled for June 15th at 5:30 p.m.

COMPREHENSIVE PLAN REVIEW: Work is continuing; June 15th is next meeting.

PAST DUE WSG ACCOUNTS/UTILITY CHANGES: reviewed

FACILITY RENTAL APPLICATIONS: none

SEWER ORDINANCE REVIEW: tabled

CLERK'S REPORT: Craig Davis has donated his time and all materials to clean the war memorial, and repair work to the gazebo in the City Park. Clerk will thank Craig for his efforts in the next City Newsletter.

Boat Ramp Project: Army Corps of Engineers has not approved the permit yet.

There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Brenda Tilley,
City Clerk-Treasurer