

**RIGGINS CITY COUNCIL**  
**SPECIAL MEETING – BUDGET WORKSHOP PART 3**  
**August 2, 2023 – 6:00 p.m.**  
**Riggins City Hall**

Mayor McClure called this special meeting to order. The purpose of the meeting is to complete budget discussion and decisions for Fiscal Year 2023-2024 (October 1, 2023 to September 30, 2024).

Roll Call: Bill Sampson, Jonny Wilson, and Brady Clay. Akins was absent.

**SALARY DETAIL:** Council reviewed the salary spreadsheet; significant increase. The current budget (22-23) is \$533,186. FY24 budget is \$845,788. Wages in Lieu of Insurance increased from \$38,193 to \$96,438; Clerk noted the calculation is 20% of annual salary per policy; three Full-time EMT's and Clerk in Training are new in FY24. It was also noted the Ambulance pay increased in FY24; the Ambulance District will reimburse the City for the three full-time EMT's and the Driver Shift pay.

**DEPUTY CLERK II:** Council reviewed the advertisement and job description. Clerk reported ICRMP was consulted on these. Equus Works has confirmed there is On the Job Training funding available; they reimburse 50% of wages, with a minimum hourly wage of \$17 per hour. Their policy is to reimburse for six months; over six months will require a special determination. The Clerk noted there are many tasks that are only completed once a year; she has noted those and requested feedback from Equus on granting an extension for OJT. Wilson questioned Equus process and Equal Opportunity employment. Clerk will clarify how the process works to qualify for OJT funding [interviews then Equus qualification, or Equus qualification prior to interviews].

**ACE'S PLACE ENGINEERING:** Briefly reviewed the proposed scope of work (\$31,900) provided by Keller Associates; Clerk will request Scott Linja attend the August City Council meeting to discuss in more detail. Mayor McClure stressed the need to proceed with the engineering work proposed in order to apply for grant funding to complete the project in the future.

**URA FUNDING FOR PROJECTS:** property tax for URA will increase significantly in FY24 - \$164,829; 65% of property tax revenue (\$107,139) must go towards the sewer bond payment. The remaining 35% can be used for infrastructure improvements. Determined the URA could budget for the Ace's Place engineering (\$31,900), with the remainder going towards ditch improvements.

**ARPA \$:** There is \$86,800 available; discussed various options on how to best use these funds including culvert cleaning and installing ditch culverts in the rock cut. The rock cut is continually problematic and is a priority. These ARPA funds may be used for salaries; discussed using these funds for the Deputy Clerk II salary. In addition, use the remainder towards ditch improvements.

**RESORT TAX:** discussed the need to increase the revenue budget; the impact of property tax relief on future levy calculations was reviewed. After discussion, resort tax revenue budget was set at \$300,000.

There being no further business, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

*Brenda Tilley*  
City Clerk-Treasurer