

RIGGINS CITY COUNCIL
CITY COUNCIL MEETING
July 13, 2023 – 6:30 p.m.

The regular meeting of the Riggins City Council was called to order by Mayor Glenna McClure.

PLEDGE OF ALLEGIANCE

Roll Call – Akins, Sampson and Wilson. Councilor Clay was absent.

Guests: Steven Crump

Staff: Jeff Joyce

JUNE MINUTES: Council members were individually polled and all confirmed they had read the three June meeting minutes. Motion was made by Sampson to approve the June meeting minutes as presented; motion was seconded by Akins. Voting yea, Wilson, Sampson, and Akins. No nays; motion carried.

FINANCIAL STATEMENT and BILLS FOR PAYMENT: The financial statement was read detailing \$23,979.92 was paid after the June meeting bringing the total June disbursements to \$114,139.64. Bills in the amount of \$47,208.23 were then presented for payment. Motion was made by Wilson to approve the financial statement and allow the bills for payment; seconded by Sampson. Voting yea, Wilson, Sampson and Akins. No nays; motion carried. A copy of the financial report is attached and hereby made a part of this record.

OBSCENE MATERIAL SIGNS – Steven Crump: Crump voiced his concerns about the yellow obscene materials in school signs posted on private property in town, and asked, “When does this end?”. He stated these are bad for our children to see; tourism is negatively affected; there is a financial impact to our entire business community when visitors and travelers see these signs, especially with our community events. Councilor Akins stated he has to answer questions from his customers on a daily basis wondering what these signs are all about. Crump asked for the City Council’s input... what’s it going to take to resolve this and remove the signs? Councilor Sampson stated that since the signs are on private property, the City has no recourse. Crump indicated he has attempted to contact the property owners who have allowed the signs to be posted asking them to take the signs down. Council discussed sending a letter to property owners pointing out the need to find closure. Issue was tabled until the August 9th meeting.

DEPARTMENT REPORTS

LIBRARY - no report

PUBLIC WORKS – no report

AMBULANCE – no report

FIRE – Fire Chief, Jeff Joyce, provided the following report:

- ✓ Department has an average of 7 calls a month; significant increase.
- ✓ Paul applied for a grant through Anheuser-Busch for water; received delivery of a pallet of canned water donated to the department.
- ✓ Firefighter I and II class is progressing; 12 people are participating (Rural and White Bird).

- ✓ Idaho Surveying & Rating Bureau conducted a survey recently to determine our insurance rating classification. Pump and hose tests on the new truck have been requested from Bonneville County. There is also a form Dan needs to complete on the water supply. Preliminary protection class rating is a "6". Of note is that the blue brush truck received - 0- points on the survey since it does not have a pump with 500 gallons per minute capacity. If this truck was declared surplus and another truck with the required pump acquired, our class rating would go down to a "5". This brush truck does have the CAFS (Compressed Air Foam System) which is beneficial on vehicle fires.
- ✓ Briefly discussed invoicing ITD for vehicle fires, and the need to complete these in a timely manner. Jeff indicated he needs to talk to ITD about this.
- ✓ Reviewed budget request. Clerk, Mayor McClure, Jeff and Paul all met last week to review the budget process. Jeff stated he will be retiring by the end of September 2023.

FISCAL YEAR 2021-2022 AUDIT REPORT: Jordan Zwygart of Zwygart John & Associates reviewed the audit report via telephone; each Councilor received a hard copy of the audit report. After discussion, motion was made by Akins to accept the FY21-22 Audit Report as presented; motion was seconded by Wilson. Voting yea, Akins, Sampson and Wilson. No nays; motion carried.

ACE'S PLACE PROJECT – SCOPE OF WORK: Council reviewed the Scope of Work provided by Keller Associates. Task and Costs: 1) Topographic Survey - \$16,000; 2) Geotechnical Analysis - \$8,600; 3) Concept Layout - \$3,400; 4) Funding Application Assistance - \$3,000; and 5) Project Administration - \$900. TOTAL - \$31,900. Councilor Sampson voiced concerns about a past water project engineered by Keller Associates that resulted in legal disputes with the City per previous Mayor, Bob Crump. Mayor McClure would like to have Dan involved in the discussion. It was decided to table the discussion until the August meeting.

FY23-24 BUDGET: Discussed fee increases; confirmed the Sewer EU rate will increase from \$31 to \$47. Water rate increase – briefly reviewed the idea of an incremental increase per gallon. The Clerk was able to provide an Excel report detailing water billing data; format was problematic with numbers in text format. Clerk will research Black Mountain reporting capability. Clerk provided a short report of rate increases other small cities are proposing; Grangeville increase for water/sewer of 4.8%; Elk River has a 4% increase in water; Peck has a 4.5% increase in water and sewer; and Culdesac has a \$10 water rate increase. After discussion, it was determined Base water fees will increase \$5 across the board; residential and small commercial will increase from \$29 per EU to \$34 per EU; large commercial will increase from \$52 per EU to \$57 per EU. A special meeting was scheduled for Wednesday, August 2nd at 6 p.m. to review the budget and consider tentative approval for the public hearing. Clerk indicated the Budget Public Hearing will be postponed from August 9th to later in August (note: September 6th is the last day a Public Hearing can be held).

PAST DUE UTILITY BILLS/UTILITY UPDATE REPORTS: Council reviewed the June services past due report, and utility update report.

FACILITY RENTAL APPLICATIONS

POTTENGER WAIVER REQUEST: Council reviewed a request from Madison Pottenger to waive the Riggins Community Center Upper Level rental fee for her Senior Project Fundraiser (Bunco Tournament) to raise \$1,200 for equipment, training and event expenses for Life Vacs (choking devices). Event will be held August 11th from 6-9 p.m. Motion was made by Akins to approve the rental fee waiver request; motion was seconded by Wilson. Voting yea, Wilson, Akins and Sampson. No nays; motion carried.

RIGGINS COMMUNITY CENTER:

July 24 – Hells Canyon NRA – Lower Level w/Kitchen – Open House from 6-8 p.m.

CITY PARK:

July 16 – Jennifer Welch - Baby Shower – 10 a.m. to 5 p.m.

June 29, 2024 – Brooke Pratt – Wedding – 8 a.m. to 11:00 p.m.

Salmon River Ambulance District - Mayor McClure voiced concerns about the payroll reimbursement the City is to receive from the SRAD. SRAD will receive their first property tax revenue in January 2024, but wanted to begin paying the 3 full-time EMT's in October 2023. After discussion, it was decided SRAD should hire EMT's to start January 2024. Briefly reviewed the SRAD Bylaws and understanding on purpose, taxation, payroll, and process. Councilor's concerns will be addressed by Cody Killmar.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

Brenda Tilley, City Clerk-Treasurer