

RIGGINS CITY COUNCIL
February 8, 2023 – 6:30 p.m.
Riggins City Hall

The regular meeting of the Riggins City Council was called to order by Mayor Glenna McClure.

PLEDGE OF ALLEGIANCE

Roll Call – Akins, Sampson, Clay and Wilson.

Guests: Sherri Cereghino, Megan Thompson, Kelsey Gatti, Sonia Coates and John Belton
Staff: Jeff Joyce, Dan Wash, Paul Gatti, Eric Coates, Shane Harper and Trenton Thompson

AMENDMENT TO AGENDA: Mayor McClure requested an addition to the agenda for the HVAC for the sleeping rooms at Ambulance Bay. Motion was made by Wilson to add the HVAC billing for Alliance Heating to the agenda; motion was seconded by Akins. Voting yea, Akins, Clay, Sampson and Wilson. No nays; motion carried.

JANUARY MINUTES: Council members were individually polled and all confirmed they had read the January meeting minutes. Motion was made by Sampson to approve the January meeting minutes as presented; motion was seconded by Akins. Voting yea, Wilson, Akins, Sampson and Clay. No nays; motion carried.

FINANCIAL STATEMENT and BILLS FOR PAYMENT: The financial statement was read detailing \$25,609.73 was paid after the January meeting bringing the total January disbursements to \$118,680.30. Bills in the amount of \$56,787.01 were then presented for payment. Motion was made by Sampson to approve the financial statement and allow the bills for payment; seconded by Wilson. Voting yea, Sampson, Wilson, Clay, and Akins. No nays; motion carried. A copy of the financial report is attached and hereby made a part of this record.

APPOINTMENT OF ASSISTANT FIRE CHIEF, PAUL GATTI: At this time, Mayor McClure appointed Paul Gatti the City of Riggins Assistant Fire Chief. Council members expressed their appreciation to Paul for his dedication.

REQUEST TO WAIVE ORDINANCE #53: John Belton (Seven Devils Steakhouse) requested that Ordinance #53 be waived for the 2023 special events. Ordinance #53 prohibits the consumption or possession of alcohol on the city streets and sidewalks. Council reviewed the special events for which the waiver would apply – Women with Bait Fish Dance, Salmon River Jet Boat Races, Riggins Rodeo, Big Water Blowout, Rattle the Canyon, and Hot Summer Nights – contained in **RESOLUTION #23-3**. Motion was made by Wilson to grant the waiver request and approve Resolution #23-3; seconded by Akins. Voting yea, Clay, Wilson, Akins and Sampson. No nays; motion carried.

DEPARTMENT REPORTS

LIBRARY - no report

FIRE - Jeff provided the following report:

- Jeff and Paul traveled to Idaho Falls to pick up the new Fire Truck; trip went well but was quite long with them leaving at 3 a.m. and getting back to Riggins at 1 a.m. Truck is great; more equipment is being added on.
- Fire volunteers are participating in CPR training.
- Brush Truck needs work on the brakes; fire crew will work on replacing the master cylinder.
- Firefighter I and II courses are now required to be completed through a college; Jeff will know more tomorrow about requirements.
- Fire Chief Job Description – the Clerk had provided a sample Job Description for review a few months ago; Jeff would like to add some things to that document to get it finalized.
- Billing insurance for response on vehicle accidents – can be done through the same company that processes ambulance billing (Solestone Reimbursement Services). Jeff will be working on this.

PUBLIC WORKS – Dan provided the following report:

- ◆ City Park Restrooms – plumbing renovation completed; crew did a helluva job on this project.
- ◆ Dr. Pipeline jetted the sewer lines on Cherry, Orchard and Church streets which were experiencing backups as a result of sagging areas in the sewer line. Some residents were upset about the loud noise and some experienced water on the floor around the toilet. Dan explained this is a result of a change in air pressure that can be fixed by making sure the plumbing vents are open. If these vents are clogged or covered, the air pressure change can be forced out through the toilet in the house. Dan made an effort to educate residents in the February Newsletter. Once we receive the sewer jetter that's on order, the City can perform the sewer jetting and make sure residents are aware in advance.
- ◆ City Hall/Library went without heat all of last week. Quality Heating & A/C came in Friday and repaired the burned out element caused by a short on the Library side; the front half of the building had a short which caused the failure.
- ◆ Salsnes – dealing with bearing issues; crew is in the process of rebuilding, which should be completed by the end of the week, but waiting for the main part which won't be on-site until the end of March.
- ◆ Lift Station pump failure repaired.
- ◆ Special recognition to Shane for helping a local resident who had fallen on the sidewalk and needed assistance.

AMBULANCE - Cody provided a written report in his absence:

- Cody and Fred Taylor have been accepted into Paramedic School; this is a 14-month program; class is Thursdays from 6-10 pm, plus 672 clinical hours outside of the canyon. The program is through BYU-Idaho and the City of Rexburg/Madison Fire Department.
- Grace Killmar is going to be more involved with station operations while Cody's in training. Grace is also taking on the role of equipment supply orders utilizing the inventory system that's in place. Cody expressed his appreciation for Grace's willingness to take more on.
- Equipment improvements in preparation of new ambulance. Ambulance B's gurney needed an upgrade kit so it will work in a Power Load system; kit has been ordered with installation scheduled soon. There is a grant application pending to cover the cost of a Power Load system as well as an AutoPulse Mechanical CPR Device for the new ambulance coming.
- Ambulance B is currently being repaired by G & C Diesel located here in the Riggins area; it has a cracked head. We opted to get this fixed as we need the ambulance functional this summer. The ambulance dealer will also give us more money for the trade-in if we got this fixed.
- Advanced EMT class is completed; 7 of our EMTs took the course. The next step is "hands on" testing March 25th, and to schedule written tests in either Lewiston or Boise.
- First Responders Bash planning is underway; location this year will be Salmon River Inn/Summerville's who donated all the prime rib and potatoes for the event. Big thanks to them.
- Grant pending for new AEDs (Automated External Defibrillator) for our ambulances and fire trucks. Our AEDs are slowly becoming inoperable due to age.

SURPLUS FIRE VEHICLES: Council considered declaring the Mack truck surplus; Jeff indicated it could be driven to Payette to salvage for approximately \$1,200. It's not feasible to try and drive the Duplex (green) truck anywhere to salvage; this truck could be sold if there is an interested buyer. After discussion, motion was made by Wilson to salvage the Mack and advertise the Duplex for sale; motion was seconded by Akins. Voting yea, Akins, Clay, Sampson and Wilson. No nays; motion carried.

COMPENSATION – TRIP TO IDAHO FALLS (Jeff and Paul): Council discussed the extended amount of time spent to travel to Idaho Falls to get the Fire Truck and drive it back to Riggins; left at 3 a.m. and returned to Riggins at 1 a.m. (Jeff has received reimbursement for the mileage and meals for both of them). The time was not put on their January timesheet. Currently, Jeff is paid for 30 hours per month, and Paul for 20 hours. After discussion, a motion was made by Sampson to approve paying both Jeff and Paul for the time spent traveling to Idaho Falls; motion was seconded by Akins. Voting yea, Sampson, Akins, Clay and Wilson. No nays; motion carried.

DRAFT FIREARMS POLICY: tabled

ALLIANCE HEATING – HVAC UNITS IN BEDROOMS: As a follow-up from the January 11th meeting, Council reviewed the bid from Alliance Heating Corp. to install a Mitsubishi ductless split system which includes two (2) split heads – one in each bedroom – in the Ambulance Bay for \$6,500 (price includes labor and all materials). After discussion, motion was made by Sampson to proceed with the installation and complete the job; motion was seconded by Akins. Voting yea, Clay, Sampson, Wilson and Akins. No nays; motion carried.

CITY PARK BOAT RAMP PROJECT: Dan reported that the staging area and two additional concrete pours have been completed. Dan's provided on-site tours to the Idaho Parks & Recreation committee member from our area. Project is on schedule.

CHANGE ORDER #2 – net total change order amount (\$40,687.69); reviewed by Council including Work Change Directive: *"Work associated with the concrete remap shall be completed this winter. Work associated with paving the access road shall be put on hold until directed by owner or engineer to proceed. The City is pursuing a grant to allow for the continuation of this work. The engineer or owner will contact the contractor no later than June 30, 2023 regarding how to proceed with the delayed work. 150 additional days will be added as a result of this change."* After review and discussion, a motion was made by Akins to approve the Change Order #2; motion was seconded by Wilson. Voting yea, Wilson, Akins, Clay and Sampson. No nays; motion carried.

The Clerk was directed to research the possibility of leftover funds from the first two grants being used in other areas of the project.

IDAHO'S NORTH-SOUTH MIDDLE MILE NETWORK: Mayor McClure received a letter from IRON (Idaho Regional Optical Network) as a follow-up to the letter of support the City had provided on the proposed \$20 million broadband network project between Grangeville and Star. The project was selected for award through the Idaho Broadband Advisory Board. Once contracts are in place with the State of Idaho, they will begin community outreach.

FACILITY RENTAL APPLICATIONS:

Heritage Center: Laura Calvin – 2/10 from 6-10 pm for Bunco.

Riggins Community Center:

Upper Level/Lower Level w/Kitchen – Andrea Woodfin – 2/19 from 10 a.m. to 1 pm for Baby Shower

Upper Level – SR High School Class of 2024 – 4/8 from 9 a.m. to midnight for Prom

Lower Level w/Kitchen – Avis DeArmon – 4/8 from 9 a.m. to 5 p.m. for Birthday Party

City Park: Ellen Johnson – 6/10 from 2-10 pm for Memorial

At 7:30 p.m., Mayor McClure requested an Executive Session under Idaho Code 74-206(b) to discuss a personnel issue. Motion was made by Wilson to enter into Executive Session under 74-206(b); motion was seconded by Sampson. Mayor McClure conducted a roll call vote: Clay–aye; Wilson–aye; Sampson–aye; and Akins–aye.

At 7:40 p.m., Councilor Wilson made a motion to end the Executive Session and resume regular business; motion was seconded by Clay. Mayor McClure conducted a roll call vote: Clay–aye; Wilson–aye; Sampson–aye; and Akins–aye.

No action was taken as a result of the Executive Session.

There being no further business, the meeting was adjourned at 7:41 p.m.

Respectfully Submitted,

Brenda Tilley, City Clerk-Treasurer